



<b>Chairs and Deans Orientation</b> July 20, 2020 (Virtual via Collaborate Ultra)	
8:30 a.m. – 9:00 a.m.	<b>Technology Testing</b> Sign in to Collaborate Ultra to test your technology and ask questions about the system.
9:00 a.m. – 9:30 a.m.	<b>Welcome</b> <b>Kathy Schwaig</b> , Provost and Senior Vice President for Academic Affairs <b>Ronald Matson</b> , Senior Associate Vice President for Academic Affairs
9:30 a.m. – 11:00 a.m.	<b>Transitioning into the Administrator Role: Issues and Strategies from the Research</b> <b>Michele DiPietro</b> , Executive Director, Faculty Development, Recognition and the Center for Excellence in Teaching and Learning (CETL)
11:00 – 12:00 p.m.	<b>Homework: Explore Key Process and Resources and Prepare Questions for Afternoon Sessions</b>  Work on Your Own
2:00 p.m. – 3:00 pm.	<b>Budget Essentials – Question and Answer from Homework Assigned in the Morning</b> <b>Michael Rothlisberger</b> , Academic Fiscal Affairs Officer
3:10 p.m. – 4:10 p.m.	<b>Navigating Key Processes and Resources – Question and Answer from Homework Assigned in the Morning</b> <b>Lynn Lamanac</b> , Director of Faculty & Academic Services <b>Jennifer Clarkson</b> , Director of Faculty Affairs
4:15 p.m. – 4:45 p.m.	<b>Discussion and Reflection</b> <b>Esther Jordan</b> , Director, Faculty Success, CETL